



Deputy Chief Building Official

Municipality of North Grenville

POSTING #: **PD-2021-001**

North Grenville is a growing municipality located in eastern Ontario housing a unique blend of small town and rural culture. Comprised of an urban center (Kemptonville) and surrounded by several charming rural hamlets, North Grenville is situated between Canada's National Capital – Ottawa and the St. Lawrence River, only a 30-minute drive along the Veterans Memorial Highway (416), to either destination. Alternatively, for a more leisure journey, North Grenville offers the historic Rideau River managed by Parks Canada.

Application:

The Municipality of North Grenville is seeking to fill a permanent full-time position of **Deputy Chief Building Official** in its Planning & Development Department. Interested applicants may submit a cover letter and resume outlining qualification in confidence to Human Resources by **Friday January 29, 2021 not later than 4 p.m. EST.**

Please quote "PD-2021-001".

Email: hr@northgrenville.on.ca

Mail: Municipality of North Grenville
285 County Road 44, P.O. Box 130
Kemptonville, ON K0G 1J0

Responsibilities:

Reporting to the Chief Building Official, the Deputy Chief Building Officials main responsibilities will be to perform plans review, permit issuance and inspection services for Large Building classifications for Part 3 and Small Building classifications for Part 9. As well as assisting in Part 9 residential applications when required. The Deputy chief Building official will assist in the coordination of all functions of the Building Division. The Deputy Chief Building Official is also responsible for enforcement of The Building Code pursuant to the Building Code Act; enforcement of The Fire Code pursuant to the Fire Protection and Prevention Act; enforcement of Well Certification Standards of the Ontario Water Resources Act, related Municipal Zoning By-Laws as well as other applicable law.

Qualifications:

The position will require:

Essential (minimum) Qualifications:

- MMAH Building Code Qualifications for Large and Complex Buildings (Part 3)

- CAT or CET or equivalent
- Valid Class “G” Driver’s Licence;
- Two (2) to four (4) years’ experience in a Municipal setting for review and inspection of all classifications of buildings as defined by the OBC
- Membership in the Ontario Building Officials Association (OBOA)
- Demonstrated knowledge and significant experience in application and administration of the Building Code Act, Planning Act, Municipal Act, Provincial Offences Act, and other applicable laws that are mandatory

Compensation:

The salary range for this position is \$67,444 - \$84,301 with benefits (35-hour work week). Includes after office hours including evenings and/or weekends, as necessary.

We thank all those who apply, however only those applicants selected for an interview will be contacted.

The Municipality of North Grenville is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code, the Accessibility for Ontarians with Disabilities Act (AODA) and any other applicable legislation throughout all stages of the recruitment and selection process.